

**REGISTRATION FORM AND ROOM RESERVATION INFORMATION**  
**THE AMERICAN LEGION-THE AMERICAN LEGION AUXILIARY-SONS OF THE AMERICAN LEGION – AMERICAN LEGION RIDERS**  
**DEPARTMENT OF VIRGINIA SPRING CONFERENCE-MARCH 04-06, 2022**  
**RENAISSANCE PORTSMOUTH-NORFOLK WATERFRONT HOTEL**  
**425 WATER STREET PORTSMOUTH, VA 23704 (757) 673-3000**

**PLEASE READ AND FOLLOW THESE INSTRUCTIONS:**

The registration fee of \$8.00, including persons sharing rooms, Juniors and Sons, must accompany this form.

**YOU MUST BE REGISTERED TO ATTEND ANY FUNCTION OR REQUEST A ROOM.**

ALFRED STEWARD (757) 573-3966 or email QUESTIONS to: AL at [alfredsteward@aol.com](mailto:alfredsteward@aol.com)

CONFERENCE REGISTRATION NUMBER
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**REGISTRATION – TO ATTEND THE CONFERENCE AND EVENTS: (PLEASE PRINT CLEARLY)**

DISTRICT \_\_\_\_\_ POST \_\_\_\_\_ SQDN \_\_\_\_\_ UNIT \_\_\_\_\_

Reg Nr: \_\_\_\_\_ NAME: \_\_\_\_\_ (LEG/AUX/SAL) ADDRESS \_\_\_\_\_

Reg Nr: \_\_\_\_\_ NAME: \_\_\_\_\_ (LEG/AUX/SAL) CITY \_\_\_\_\_

Reg Nr: \_\_\_\_\_ NAME: \_\_\_\_\_ (LEG/AUX/SAL) STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

Reg Nr: \_\_\_\_\_ NAME: \_\_\_\_\_ (LEG/AUX/SAL)

NOTE: To register additional persons use separate sheet of paper

	# ATTENDING	COST PER PERSON	AMOUNT
REGISTRATION FEE	_____	\$ 8.00	\$ _____
<b>PLUS EVENTS</b>			
<b>E</b> FRIDAY NIGHT BINGO	_____	\$ 5.00	\$ _____
<b>V</b> SATURDAY BANQUET	_____	\$ 40.00	\$ _____
<b>E</b> SATURDAY DANCE	_____	\$ 7.00	\$ _____
<b>T</b> COMPLETE EVENT PACKAGE	_____	\$ 60.00	\$ _____
<b>S</b> PRIME RIB _____ or CHAMPAGNE	_____		\$ _____
CHICKEN _____ or FISH _____	_____		\$ _____
<b>TOTAL (REGISTRATION FEE + EVENTS)</b>			<b>\$ _____</b>

NOTE: Make your check for the events and Registration Fees payable to the **2nd DISTRICT ACTIVITIES COMMITTEE**

## HOTEL RESERVATIONS

For the 2022 spring conference, guestroom reservation forms will not be mailed to the hotel.

### There are two (2) options to make guestroom reservations:

Call the toll-free number 1-888-839-1775. This is a call center and does not go directly to the hotel. It is available 24 hours/7 days a week to make reservations. **YOU MUST IDENTIFY THAT YOU ARE ATTENDING THE AMERICAN LEGION SPRING CONFERENCE TO GET THE GROUP RATE.** Go to the Department of Virginia's website [valegion.org](http://valegion.org) and there will be a hotel reservation link to make a room reservation

- **Reservations must be made by February 10, 2022 for the group rate**

Reservations will be based on availability and are first-come, first-served basis. For any special requests, please contact Al Steward at 757-573-3966 or [alfredsteward@aol.com](mailto:alfredsteward@aol.com)

Group rate: \$114.00 + 15% tax+3.00 occupancy tax=\$134.10 per day; Check-in time: 4:00pm Check-out time: 11:00am  
 On-site parking is \$5.00 per car, per day for attached garage parking to the hotel  
 Mail completed conference registration form and checks for **CONFERENCE REGISTRATION ONLY TO:**  
 c/o Al Steward, 4643 Fern Oak Court, Virginia Beach, VA 23462