

UNIT OFFICERS
2023-2024

ROAR Citation requires that the officers for the upcoming year be submitted to Department Secretary/Treasurer and the District President post-marked immediately following the meeting in which the officers were elected. The Department Roster, Mailing List for the Department Bulletin and the Constant Contact Email List for the coming year are created using this information.

IF THIS FORM IS NOT SENT TO THE DEPARTMENT FURNISHING ALL INFORMATION IMPORTANT MATERIALS AND INFORMATION INCLUDING 2023 MEMBERSHIP CARDS MAY NOT BE SENT TO YOUR UNIT.

Please complete this form and send copies to Department Headquarters and your District President. This is due no later than **July 1, 2023**.

TYPE OR PRINT LEGIBLY

The following officers were elected for the 2022-2023 year at the _____ meeting of Unit _____

PRESIDENT _____ Membership ID# _____

ADDRESS _____

EMAIL _____ PHONE # _____

SECRETARY _____ Membership ID# _____

ADDRESS _____

EMAIL _____ PHONE # _____

TREASURER _____ Membership ID# _____

ADDRESS _____

EMAIL _____ PHONE # _____

MEMBERSHIP _____ Membership ID# _____

ADDRESS _____

EMAIL _____ PHONE # _____

SIGNED BY: _____ or _____

Unit President

Unit Secretary

Please check and PRINT LEGIBLY

Regular Unit Monthly Meeting Information: (Day/Date and Time of your regular Monthly meetings):

Complete and Mail to: Department Secretary, 1708 Commonwealth Avenue, Richmond, VA 23230 or email to: secretary@vaauxiliary.org and also mail a copy to your District President.