ROAR

Responsibilities, Obligations, and Requirements

The purpose of the ROAR committee is to tabulate unit compliance with the responsibilities, obligations and requirements as stated in the Department of Virginia Constitution and Bylaws, Standing Rule 31A and 31B in order to earn a Meritorious Citation.

Criteria to be met:

1. All required citation payments must be made to the ALA Department. A record of required citation payments made is to be obtained from the ALA Department Headquarters. Citation payments/assessments are as follow:
   - Children & Youth
   - VA&R
   - Entertainment of Veterans
   - 15% of all poppy donations received
   - Bonding
   - Building fund
2. Nine monthly reports must be submitted to the Department President, and to the specific District President. A record of reports submitted is to be obtained from the Department President and the District President.
3. Year-end report submission on time according to each category – minimum of 10. This information is obtained from committee chairs submission of their ROAR forms
   - All four of the Four Pillars programs/committees
     - Americanism, Children and Youth, National Security, Veterans affairs and Rehabilitation
   - Minimum of four of the following Mission Outreach programs/committees
     - ALA Virginia Girls State, Community Service, Education, Junior Activities, Legislative, Poppy
   - Minimum of two of the following member Support committees
     - Auxiliary Emergency Fund, Constitution and Bylaws, History, Leadership, Past Presidents' Parley, Public Relations
4. Submission of list of new officers to Department Headquarters and to the District President. A record of units submitting lists is to be obtained from the Department Headquarters and District Presidents.
5. In order for a unit to receive a Meritorious Citation, their unit must be represented to answer rollcall on each day of the Department Convention. Confer with the Department Secretary or designee calling roll.

Excerpted from the ALA Department of Virginia Constitution and Bylaws and Standing Rules.