

**The American Legion Auxiliary  
Department of Virginia  
Dr. Kate Waller Barrett Scholarship Requirements**

The American Legion Auxiliary, Department of Virginia offers one (1) scholarship to a daughter or son of an American Legion Auxiliary member in good standing in the Department of Virginia.

No Unit may submit more than one application.

1. Applicants for this scholarship must be in their senior year at an accredited high school (as defined by the Virginia Department of Education) within the Commonwealth of Virginia and must have grades which meet entrance requirements at the institution of her/his choice.
2. The recipient of this scholarship must be a **full-time** student attending an accredited college or university of higher learning, either brick and mortar, on-line, or a combination thereof.
3. The following three letters of recommendation are required:
  - a. One letter from either the Principal or Guidance Counselor at the school from which the applicant will graduate. The letter should include the size of the graduating class, the applicant's ranked position in the class, and the cumulative grade point average.
  - b. Two letters from adult citizens other than relatives, attesting to the applicant's character regarding conduct, citizenship and leadership.
4. A transcript from the applicant's high school and a copy of ACT or SAT test scores must be included with the application.
5. The application must include an original essay consisting of no more than 500 words (typed, double-spaced) titled *"Your Responsibilities as a Citizen of the United States"*.
6. The completed application packet must be submitted to The American Legion Auxiliary Unit President in the Applicant's community by March 15<sup>th</sup> and the winning application forwarded to the Education Committee Chair by April 15<sup>th</sup> for review by a panel of judges.
7. The Department Secretary/Treasurer will send a check to the College or University of the recipient's choice upon receipt of the acceptance letter and confirmation of registration as a full-time student from the College or University. The scholarship recipient and the submitting Unit will be notified at that time.

***Note: Applications of all scholarship recipients under any program or committee must be reviewed and certified by the Department Finance Committee prior to any notifications or payments.***

**The American Legion Auxiliary  
Department of Virginia  
Dr. Kate Waller Barrett Scholarship Application**

Applicant's Name: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Date of Birth \_\_\_\_\_ Phone Number \_\_\_\_\_ Alt. Phone \_\_\_\_\_

Name of individual through whom the applicant is eligible for the scholarship:

*(Please attach documentation of The American Legion Auxiliary member's current membership.)*

Number of Children in family under 19 \_\_\_\_\_

Grade levels \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Occupations:

Parent (1) \_\_\_\_\_ Annual income \$ \_\_\_\_\_

Parent (2) \_\_\_\_\_ Annual income \$ \_\_\_\_\_

Government compensation/pension received by parent and/or child: \$ \_\_\_\_\_

Proposed date of graduation \_\_\_\_\_

Name and address of College or University you plan to attend:  
\_\_\_\_\_  
\_\_\_\_\_

Name and address of submitting Unit: \_\_\_\_\_  
\_\_\_\_\_

Certified by: \_\_\_\_\_ Date \_\_\_\_\_  
(Required: Signature of Unit President or Department designee)

**The Unit President will send to:**

**Karen Hunter, Department Education Committee Chair  
14402 Red House Drive, Centreville, VA 20120**