



Department of Virginia

2025-2026 ROAR Unit Worksheet

UNIT # _____ UNIT NAME _____ MEMBERSHIP as of JUNE 30, 2025 _____

Mail to: **ALA Department of Virginia**

P.O. BOX 6886 Richmond VA 23230

Checks must be made payable to: **ALA Dept of VA.**

Only 1 check is needed to pay all ROAR citations (1A through 6F) **Submit by: December 1st, 2025**

ROAR Required Citations that all Units must fulfill. To remain a Unit in good standing, all ROAR citations are to be paid **NO LATER THAN December 1st, 2025**. Failure to pay will result in not being able to order poppies, losing your voting privileges and possible charter revocation.

Mail a Check(s) for the following assessments to the Department Secretary/Treasurer (address above) postmarked by **December 1st, 2025**. All calculations to be based on a minimum of ten members.

- 1) A- Children & Youth Assessment, based on the previous year's membership. All funds derived from this assessment will be restricted to usage for Children & Youth. \$1.00 per member based on the previous year's membership.
Members _____ x \$1.00= \$ _____
- 2) B- Veteran's Rehabilitation Assessment, based on the previous year's membership. All funds derived from this assessment will be restricted to usage for VA&R. \$1.00 per member based on the previous year's membership.
Members _____ x \$1.00= \$ _____
- 3) C- Entertainment of Veterans (minimum amount of \$10.00) for hospitalized veterans. These assessments may be designated for a specific VA Medical Center. \$ _____
- 4) D- 15% of last year's poppy receipts before expenses \$\$ Poppy Receipts \$ _____ x .15% = \$ _____
- 5) E- Bonding Fee- Ten Dollars (\$10.00) each Unit. \$ _____
- 6) F- Building Fund One dollar (\$1.00) per member based on the *previous year's* membership.
Members _____ X \$1.00= \$ _____

Units cannot order more than 500 poppies until they have paid the citations for:

1A- (Children & Youth)

2B- (Veterans Rehabilitation Assessment)

3C- (Entertainment of Veterans)

4D- (15% of Poppy proceeds)

5E- (Bonding)

6F- (Building Fund)

Mail your 2026 year poppy order to the **Department Secretary & COPY Poppy Chair**, postmarked by **February 1st, 2025**. **Checks for Poppy Orders must be made payable to: *ALA Dept. of VA***

CHECK# _____ TOTAL (1A through 6F) = Amount of Check \$ _____

Submitted by: Name _____

Contact: Phone _____ Email _____